

# **MAYANK GUPTA**

A-123, Ram Nagar, Roorkee, Uttarakhand, 247667

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## **Professional Summary**

Assiduous Mechanical Maintenance Engineer adeptly working under the supervision of Maintenance Manager to plan and coordinate manufacturing processes. Skilled at monitoring factors such as quality and productivity. Specialize in meeting production requirements.

## **Core Competencies**

1. Excellent Communication
2. Interpersonal Relations
3. Decision Maker
4. Team Player
5. Self Motivation
6. Time Management

## **Experience**

**Maintenance Engineer - Panchwati Prayogshala Pvt Ltd, Roorkee**

**July 2017 – Till Date**

- Generally assist the maintenance manager in the day-to-day operation of the maintenance department
- Maintaining equipment to ensure that it is safe, reliable and efficient
- Planning and undertaking scheduled maintenance
- Managing stocks of supplies and equipment
- Ensuring compliance with health and safety legislation
- Ensure that targets are being met such as minimum down time and break downs

## **Trainee Engineer - Panchwati Prayogshala Pvt Ltd, Roorkee**

**July 2016 – Jun 2017**

- Worked with team of other engineers and perform repairs to manufacturing machinery systems
- Performed inspections, service, and maintenance routines
- Overhauling and replacing parts according to schedule

### **Skills Summary**

- Proficient knowledge of MS Office
- Excellent Verbal and Written Communication
- Flexible, diligent and hard working
- Exceptional interpersonal and organizational abilities

### **Education**

<b>Program</b>	<b>School-College</b>	<b>Year</b>
B.Tech (Mechanical)	AKTU	2016
XII	UP BOARD	2012
X	UP BOARD	2010

### **Personal Details**

Date of Birth : 25/06/1996

Languages Known : Hindi, English

Permanent Address : C-8, Sector - 5E, Shatabdi Nagar, Meerut, UP, 250103

Date:

Place:

**(MAYANK GUPTA)**